

Dear Sir, Dear Madam,

You are guaranteed "ACE Business Class" during your business trips around the world 24 hours a day, 7 days a week.

You will find below:

- Advices on the use of Ace assistance and insurance in case of a disaster,
- A template of your new membership card

Advices on the use Ace assistance

- When you are carrying out a professional assignment, bring your card along with your travel documents.
- In any request for assistance, make sure to provide your full name, your company name and reference number shown on your card.
- Write down ACE Assistance phone number as well as your reference number into your personal files.
- Before departure, leave your itinerary with spouse, friend or co-worker.
- Call ACE Assistance before incurring any major expenses.

Advices in case of a disaster

- The insured or his/her beneficiaries must declare in writing to Ace Europe any incurred loss within the 5 following working days describing the circumstances.
- Abroad, your medical expenses, in case of hospitalization, will directly be paid by Ace Assistance after verification of the validity of your card by the hospital admission department.
- Medical expenses excluding hospitalization will be reimbursed when the Insured returns to his/her country of origin. He/she must supply all the necessary supporting evidence.
- In case of loss, damage, theft or destruction of baggage, the insured must report to the competent local authorities within 24 hours from the date of the loss and forward the statement to the Insurer within 10 days.

You will find below a template of your new Ace Assistance card « ACE Business Class »

Keep this template « ACE Business Class » carefully with your personal files.

It contains information regarding your guarantees and assistance as well as the emergency service number.



Cover for medical expenses abroad

This cover shall apply in respect of professional assignments or journeys carried out or made anywhere in the world **excluding the home country.**

This cover is acquired, without any amount limitation but within the limit of five hundreds days per loss, in the event of an Accident or Illness, and shall meet the costs arising from hospitalisation as well as any costs of consultation, pharmaceuticals, X-rays and medical tests, **after deducting the reimbursements from Social Security and any other complementary organisation.**

All of these costs must be exclusively ordered by a practitioner legally qualified to practise his/her profession and holding the qualifications required in the country where he/she practises.

- **In the event of hospitalisation at the assignment location, the costs arising there shall be directly borne by the Insurer.**
- **In this case, the Insured must make contact with ACE Assistance as soon as he/she arrives at the Admissions Department.**

Worldwide Assistance

In case of an emergency, please call
7 days a week and 24 hours a day
ACE ASSISTANCE

PERSONNAL ASSISTANCE

Tel. : +33 (0)1 40 25 50 25
Fax : +33 (0)1 40 25 52 62

CLAIM

ACE Europe - Service Sinistres
Assurances de Personnes
Le Colisée, 8, avenue de l'Arche
92419 COURBEVOIE Cedex

Or by email at
France.DeclarationA&H@acegroup.com

Important: This card is strictly reserved for the Corporate Policyholder's employees.



Corporate Policyholder:
FEDERATION INTERNATIONALE D'ESCRIME

Your reference number:
Policy No: FR32012213
Assistance Agreement No: 920892

Internet information

www.acebusinessclass.fr
- Medical and Travel information:
Policy Number, then dial 070420103