



Media Guide

Senior World Championships Moscow, Russia 2015



МИНИСТЕРСТВО СПОРТА
РОССИИ



ПРАВИТЕЛЬСТВО
МОСКВЫ

МОСКОМСПОРТ 

1. General Information on Host Country and Host City

The 2015 World Fencing Championships will take place from 10 July to 19 July 2015 in Sport Complex «Olympiyskiy», Moscow, Russia.

The address of the venue is as follows:

Olympiyskiy Prospekt, 16

129090 Moscow, Russia

www.olimpik.ru

Host City	Moscow, Russia
Official Language	Russian
Currency	<p>The exchange rate of Ruble to US Dollar is approximately 55 Rubles for 1 Dollar and 60 rubles for 1 Euro. The rate is set by the Central Bank of Russia and usually varies little every day. Money can be changed at any bank and at most hotel reception desks.</p> <p>The following coins and banknotes are in use in Russia today:</p> <p>1000, 500, 100, 50, and 10 Ruble notes 10, 5, 2, and 1 Ruble coins 50, 10, 5, and 1 Kopeck coins</p>
Time	Local Time is: GMT +3 hours
Electricity	The electric current is 220 Volts (50Hz) and the plugs used are two round pins.
Country Code	Telephone Country Code is: +7
Mobile Phone Network	<p>There are three major mobile network providers in Russia: MTS, BeeLine, and Megafon. The primary mobile phone standard is GSM-900 and GSM-1800. Prices, coverage, and services offered by the operators are quite similar.</p> <p>MTS : http://www.vis.mtsgsm.com/tariffs/</p> <p>Beeline: www.beeline.ru</p>

Megafon: www.megafon.ru

You are advised to contact your own country's mobile phone operator to determine if your country has an international roaming agreement Russia.

International calls	8 - pause until you hear a new dial tone - country code - city/town code – telephone number
Business Opening Hours	Shops: morning 9:30 am - 10:00 pm Banks: Monday to Friday 09.00am - 21.00pm Chemists: 09:00 – 21:00
Weather	Average temperature in July: 18 °C
Vaccination	No vaccination needed to enter Russia.

2. Organisational Structure

2.1. FIE Executive Committee

President	Alisher Usmanov (RUS)
Secretary General	Frederic Pietruszka (FRA)
Secretary Treasurer	Jacek Bierkowski (POL)
Vice-Presidents	Ana Pascu (ROU), Giorgio Scarso (ITA), Wei Wang (CHN)

2.2. FIE Head Quarter offices

Maison du Sport International
Avenue de Rhodanie 54
CH-1007 Lausanne
Tel: +41 (0)21 320 31 15
Fax: +41 (0)21 320 31 16
Mail: info@fie.ch
www.fie.org

2.3. Executive Board of the Russian Fencing Federation

President	Alexander Mikhailov
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Vice-Presidents

Stanislav Pozdnyakov, Alexander Pavlov

2.4. Local Organising Committee

The Moscow Government and the Management of Sport and Entertainment Events of the Department of Physical Education and Sport in Moscow support the Organising Committee.

General Manager

Alexander Polinskiy

3. Visa Requirements

3.1. Visa Requirements

Details on the visa application procedure and the Visa Application Form are available on the official event website <http://moscowfencing2015.ru/>

Most nations in the world require a visa to visit Russia.

In our case the Russian Foreign Ministry in Moscow will send special directions to the Russian Consulates throughout the world about a facilitated visa procedure for participants and official guests of the Fencing World Championships 2015. According to it you are to complete the attached visa template with your personal passport information and e-mail it to **the following addresses:** Ms. Valeria Klueva press@dszm.ru

In compliance with your personal data a scanned formal invitation letter will be issued & e-mailed back to you. It is to be taken to the nearest Russian Consulate along with your corresponding personal documents such as passport (which is to be valid for at least six months after your departure from the Russian Federation), the necessary number of pictures, completed application form, etc. The visa application form is to be completed online on the website of the corresponding Russian Consulate and printed out afterwards. Here are some hints for completing your visa application form on the website:

In the field 'Purpose of visit (section)' please choose 'science-culture-sports-religion'; in the following field 'Purpose of visit' 'Sport relations' is to be chosen. In this case 'Visa category and type' will automatically come as 'common humanitarian'. The field 'Name of organization' is to be completed with 'Moscomsport', its address being '18 Milyutinskiy per, Moscow 101000, Russia', TIN 7708040885. As the above visa procedure is exceptional, don't complete the fields 'Directive (telex) number' and 'Invitation number'.

We strongly recommend to call the Consulate in question or study its website before taking the documents to the Consulate. Please be advised that you are to deal with the Consulate

or its authorized Visa Centre directly without applying to any intermediate visa companies. The documents can be submitted by your representative, no personal presence is required.

As the above visa procedure is exceptional, please make sure you mention that you are applying for the Russian visa to attend the Fencing World Championships 2015.

Please be advised that with the formal invitation letter for the Fencing World Championships 2015 you can submit your personal documents to any Russian Consulate in the world regardless of your citizenship.

INFORMATION REQUIRED FOR THE VISA INVITATION

full name as in passport	date of birth	gender	citizenship	passport number	expiry date	status during the event	city of visa application	contact tel., fax, e-mail
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The above form is to be completed in Excel format only.
The deadline for visa requests is the 01st of July 2015.

4. Accommodation and Transportation

It is the responsibility of the individual media persons to book their own accommodation and to take on any cancellation fees.

4.1. Official Travel Agency or Tour Operator

For accommodation, please, contact our partner ACADEMSERVICE Company:
tel.: + 7 (495) 660 90 90, fax: + 7 (495) 662 43 69, E-mail: dszm@acase.ru

4.2. Accommodation

First official hotel is "Cosmos"

Address of hotel: Prospect Mira.150

The hotel has the following types of rooms:

Single room – 4200 rur/per night with breakfast

Double room – 4600 rur/per night with breakfast for 2 people

Single room HB (breakfast+ dinner) – 5000 rur/per night

Double room HB (breakfast + dinner) – 6200 rur/per night for 2 people

Second official hotel is "Holiday Inn Sushevskiy"

Address of hotel: Sushevskiy Val, 74

The hotel has the following types of rooms:

Single room – 8000 rur/per night with breakfast

Double room – 9120 rur/per night with breakfast for 2 people

Single room HB (breakfast+ dinner)– 9800 rur/per night
Double room HB (breakfast + dinner) – 12720 rur/per night for 2 people

Please send all the forms to: hotel@dszm.ru

Phone: +7 495 690 34 92

Preliminary entries must be sent before 10 May 2015.

Final entries must be sent before 10 June 2015.

Deadline for room reservation, meal reservation and payment is June 10, 2015. After June, 10 all changes or cancellations are penalized with all period of accommodation.

ACCOMMODATION & TRANSFER FORM

Information of Organization/Media

Organization/Media	
Name	
Address	
Phone	
E-mail	

Travel details (to be completed)

Arrival time:	
Date:	
Flight details:	
Number of persons:	
Airport:	

Departure time:	
Date:	
Flight details:	
Number of persons:	
Airport:	

5. Accreditation

5.1. General Information

Each journalist will receive an accreditation card, which must be worn at all times and should be clearly visible.

Security personnel will control all areas. The accreditation is not transferable and does not allow the holder to take another person beyond checkpoints.

The picture will have to be taken on the day of card collection in Moscow at the accreditation center.

5.2. Accreditation Forms

To register online please click on the following link www.fie.org, select Media > Press and click [PRESS ACCREDITATION](#)

5.3. Accreditation Center

Entrance to the Accreditation Center at the venue is located between 4 and 5 entrances. Please go to <http://www.olimpik.ru/content/about/Scheme-Common.jpg> to view it.

Opening hours for the accreditation centre at the venue are planned as follows:

Date	Time
July 9 th (Thursday)	12.00 a.m. – 6.00 p.m.
July 10 th (Friday)	10.00 a.m. – 6.00 p.m.
July 11 th (Saturday)	10.00 a.m. – 6.00 p.m.
July 12 th (Sunday)	10.00 a.m. – 6.00 p.m.
July 13 th (Monday)	9.00 a.m. – 4.00 p.m.
July 14 st (Tuesday)	8.00 a.m. – 7.00 p.m.
July 15 th (Wednesday)	8.30 a.m. – 7.00 p.m.
July 16 th (Thursday)	8.30 a.m. – 7.00 p.m.
July 17 th (Friday)	8.30 a.m. – 7.00 p.m.
July 18 th (Saturday)	9.30 a.m. – 7.00 p.m.
July 19 th (Sunday)	8.30 a.m. – 7.00 p.m.

5.4. Loss of Accreditation

Any lost or damaged accreditation cards should be reported to the accreditation centre. Duplicate cards can be obtained where proof of identity can be established.

Unauthorized use of an accreditation card will result in the card being confiscated.

6. Media Services

6.1. Media Areas

Entrance to the Press Center at the venue is located between 4 and 5 entrances. Please go to <http://www.olimpik.ru/content/about/Scheme-Common.jpg> to view it.

All media facilities are in the competition venue.

Facilities offered to the media at the Media Center and Media Tribune:

- Tables equipped with power supply (two power 220V sockets for each work place)
- Free cable internet connectivity (2 048 kbit/s)
- Free Wi-Fi internet access (802.11g, 2,4GHz, WPA password protection)
- Phone lines (if ordered)

6.1.1. Press Work Room

The press room will be fully equipped with working tables, internet, lockers and a TV screen.

Opening hours for the press center are planned as follows:

July 10 th (Friday)	09.00 a.m. – 07.00 p.m.
July 11 th (Saturday)	09.00 a.m. – 07.00 p.m.
July 12 th (Sunday)	09.00 a.m. – 07.00 p.m.
July 13 th (Monday)	09.00 a.m. – 07.00 p.m.
July 14 st (Tuesday)	08.00 a.m. – 11.00 p.m.
July 15 th (Wednesday)	08.00 a.m. – 11.00 p.m.
July 16 th (Thursday)	08.00 a.m. – 11.00 p.m.
July 17 th (Friday)	08.00 a.m. – 11.00 p.m.
July 18 th (Saturday)	09.00 a.m. – 11.00 p.m.
July 19 th (Sunday)	08.00 a.m. – 11.00 p.m.

6.1.2. Telecommunications

Telecommunication services will be provided by IT-Vega.
 Telecommunication services at the World Championships are provided by the IT-Vega company.
 Orders for telecommunication services should be placed directly to the IT-Vega:

Egorkina Vera
 General Director
 "IT-VEGA" LLD
 e-mail: egorkina@it-vega.pro
 phone: +7 495 670-08-54
 address: Moscow, Broshevskiy per. 6 s.1

Faster internet connections and private phone lines can be ordered

Telephone line (city phone number in a code (495) including the limitless local traffic	150 €
Telephone line (city phone number in a code (495) including the local, long-distance and international traffic	250 €
The allocated line in the Internet with a speed 512 kbit/sec	100 €
The allocated line in the Internet with a speed 2 048 kbit/sec	200 €
The allocated line in the Internet with a speed 10 240 kbit/sec	250 €

Payment on a place by bank cards VISA and MasterCard through the terminal
 Payment under the Proforma Invoice
 or this purpose inform us (egorkinava@it-vega.pro) about your requisites:

- Name of Press/Media:
- Address:
- Name of the Bank:
- Bank address:
- Account:
- IBAN:
- SWIFT:

Deadline for ordering telecommunication services is 26 June 2015. There will be a surcharge of 30% for orders placed after 26 June 2015.

6.1.3. Mixed Zone

A mixed zone will be located at the point of exit for the athletes upon completion of their event. TV and radio rights holders will have the opportunity to be the first to speak to the athletes, followed by ENG Crews, Agency and Written Press and Non-Rights holders.

6.1.4. Media Tribune

The media tribune is divided into sections for TV/radio broadcasters and written press.

6.1.5. Catering

Snacks and refreshments will be available in the media area. There are several restaurants around the venue and a public caterer in the competition venue.

6.2. Opening Press Conference

There will be an official opening press conference. Registered media will be informed in due time about the date, place and timing of the press conference.

6.3. Media Information

The following information will be available to journalists upon their arrival:

- Press Kit of the Championships
- Recent results
- Provisional competitors list
- Number of participating countries and athletes
- Press releases
- Schedule of events
- Official event programme

6.4. Results

Every day, starting lists, draws and results will be available at the media info center very close to the press room.

7. Photographers

Photographers will have their working place in the Media tribune. Lockers will be set up where photographers can leave their equipment.

Photographers' bibs will be distributed.

Number of pool photographers: max 7

The photo meeting will be held in conference room on 12th July at 11.00 a.m.

Media "Have a Go" (fencing trial) will take place at the venue 12th July at 12.00 a.m. Please register for your participation at: maria.ntanou@fie.ch July 1st.

8. Competition

A detailed completion schedule will be available on www.moscowfencing2015.ru

9. Ceremonies

9.1. Opening Ceremony

The Opening Ceremony will take place on 14 July at 18:00 pm. It will be a ceremony with a short show, flags parade and official speeches.

9.2. Victory Ceremonies

Victory ceremonies will take place at the competition venue after the finals.

9.3. Closing Ceremony

A short closing ceremony is planned after the last competitions on the last day of the event.

10. Websites

The official website of the event is www.moscowfencing2015.ru

The official website of the International Fencing Federation (FIE) is www.fie.org

The official website of the Russian Fencing Federation (FFR) is www.rusfencing.ru

11. Contacts

For further details about the World Championships 2015 in Moscow, Russia please contact:

International Fencing Federation

Asimina Tsellou

CMTV Acting Director

Tel: +44 7718 39 43 69

E-mail: maria.ntanou@fie.ch ; asimina.tsellou@fie.ch

Russian Fencing Federation

Elena Grishina

E-mail: elegrishina@gmail.com

Organizing Committee

Valeria Klueva

Tel: +7 495 695 88 64

E-mail: press@dszm.ru