



The Pan American Fencing Confederation, International Fencing Federation and the Canadian Fencing Federation are pleased to invite you to the

## 2019 Senior Pan American Championships

- VENUE:** [Delta Hotels by Marriott Toronto Airport & Conference Centre](#)  
655 Dixon Rd, Toronto ON M9W 1J3
- PARTICIPATION:** The competition is open to fencers selected by their national federation following the quotas defined by the FIE for the current season.
- REGISTRATION:** The list of registrations must be transmitted to the Pan-American Fencing Confederation and to the Canadian Fencing Federation: [esgrimacpe@yahoo.com](mailto:esgrimacpe@yahoo.com) and [ed@fencing.ca](mailto:ed@fencing.ca) before **May 26<sup>th</sup>**. The candidates must also be registered via the web page of the FIE ([www.fie.org](http://www.fie.org)) via their federation.
- COMPETITION FEES:** A fee of 30 USD\$/45 CAD\$ is required per athlete for Individual and 120 USD\$ /150 CAD\$ for each team. The registration fees must be paid by cash to the organizers prior to the end of the registrations at 8:00 pm on **Wednesday, June 26<sup>th</sup>**
- EQUIPMENT CHECK:** Equipment Control will be established as per the FIE regulations, and will begin **Wednesday, June 26<sup>th</sup>** at the hotel, and staged every day at the competition venue, starting the day before each category's event.
- REFEREES:** Each participating country with more than four fencers are required to provide one FIE referee at their own expense. Participating countries must provide the CFF with the name(s) and travel details of the selected referee(s) no later than **June 14<sup>th</sup>, 2019**. The organizer will arrange for ground transportation to/from the local airport to the host hotel for these referees as well meals at the venue during the competition days.



**ACCOMMODATIONS:** Accommodations are the sole responsibility of the participating delegations.

**HOTEL DETAILS:** [Delta Hotels by Marriott Toronto Airport & Conference Centre](#)

655 Dixon Rd, Toronto ON M9W 1J  
416-244-1711

| Room Type          | Single/Double |
|--------------------|---------------|
| Deluxe Queen       | \$148.00      |
| Deluxe Two Queens  | \$148.00      |
| Ambassador Suite   | \$148.00      |
| General King Suite | \$148.00      |

Hotel room rates are quoted in Canadian dollars and are subject to applicable taxes, currently 13% HST plus 4% Municipal Accommodation Tax. These taxes are subject to change without notice.

**RESERVATIONS:** Online reservations can be booked here: [Group Rate](#)

Reservations by must be booked on or before Friday, **May 24<sup>th</sup>, 2019**. Group rate is available three (3) days pre and three (3) days post competition, based on availability.

**TRANSPORT:** Transportation between the airport and Delta Hotels by Marriott Toronto Airport & Conference Centre will be provided for delegations who confirmed their flight details before **June 14<sup>th</sup>, 2019**.

Taxis are available from the airport to the Delta Hotels by Marriott Toronto Airport & Conference Centre at an approximate rate of \$20 CAD. Please note this cost is not eligible for reimbursement.

**PRELIMINARY SCHEDULE:**

| <b>2019 Senior Pan American Championships<br/>Preliminary Schedule</b> |                               |  |                |
|--|-------------------------------|--|----------------|
| <b>Wednesday, June 26</b>  |                               |  |                |
| 5:30pm - 8:00pm  | Registration<br>Weapons Check | Delta Hotels by Marriott Toronto Airport |                |
| 7:00pm   | Referee meeting               | Delta Hotels by Marriott Toronto Airport |                |
| 8:00pm   | Delegate meeting              | Delta Hotels by Marriott Toronto Airport |                |
| INDIVIDUAL   |                               | TEAM                                     |                |
| <b>Thursday, June 27</b>   |                               | <b>Sunday, June 30</b>                   |                |
| 8:30am   | FF-WF-FF pools                | 9:00am                                   | FF-WF-FF teams |
| 1:00pm   | SM-MS-SM pools                | 1:00pm                                   | SM-MS-SM teams |
| 6:00pm   | Finals                        | 5:00pm                                   | Team Finals    |
| <b>Friday, June 28</b>   |                               | <b>Monday, July 1</b>                    |                |
| 9:00am   | FM-MF-FM pools                | 9:00am                                   | FM-MF-FM teams |
| 2:00pm   | EF-WE-EF pools                | 2:00pm                                   | EF-WE-EF teams |
| 6:00pm   | Finals                        | 5:00pm                                   | Team Finals    |
| <b>Saturday, June 29</b>   |                               | <b>Tuesday, July 2</b>                   |                |
| 9:00am   | EM-ME-EM pools                | 9:00am                                   | EM-ME-EM teams |
| 12:45pm  | SF-WS-SF pools                | 12:45pm                                  | SF-WS-SF teams |
| 6:00pm   | Finals                        | 4:00pm                                   | Team Finals    |

## SUBMISSION OF VISA APPLICATIONS

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Canada does not have a visa office in every country so it is important that delegates visit the website of the Canadian [visa office](#) responsible for processing their visa application. Information is available on the website on how to submit a visa application and the documentation required.

[Processing times for visa applications](#) vary depending on the visa office and the time of the year. Participants are encouraged to apply approximately **12 weeks** in advance of their departure date to ensure they receive the visa in time.

| <a href="#">Electronic Applications (e-Apps).</a>   | <b>Submission at a <a href="#">Visa Application Centre</a> (VAC)<br/>(In person or by mail)</b>   |
|---|---|
| <ul style="list-style-type: none"> <li>· This system allows clients to submit applications online.</li> <li>· Delegates that choose to apply on-line will not have to submit their passport until requested to do so by a visa officer.</li> <li>· The visa office will send the applicant instructions on how and where to send their passports to finalize the visa process.</li> </ul> | <ul style="list-style-type: none"> <li>· VACs are commercial service providers authorized by Canada to provide specific services to applicants.</li> <li>· VACs provide a number of services to clients, including help applicants fill out forms, answer questions and ensure that applications are complete.</li> <li>· Reduces unnecessary delays or refusals due to incomplete applications.</li> <li>· VACs serve as a collection point for applicants required to provide a <a href="#">biometric</a>.</li> <li>· VACs send applications to visa offices and transmit decisions to applicants in a secure and confidential manner.</li> <li>· VACs do not process visa applications and have no decision-making authority.</li> </ul> |

## **Biometrics (Global Expansion)**

Depending on your nationality, you may be required to give your biometrics:

- Starting July 31, 2018 the biometric requirement becomes mandatory for nationals of Europe, Middle East and Africa, and
- Starting December 31, 2018 the biometric requirement becomes mandatory for nationals of Asia, Asia Pacific and the Americas.

For additional information on whether or not you require a biometric, please refer to our [fast facts about Biometrics](#).

## **Electronic Travel Authorization (eTA)**

As of November 10, 2016, visa-exempt foreign nationals are expected to have an [Electronic Travel Authorization](#)(eTA) to fly to or transit through Canada. [Exceptions](#) include U.S. citizens, and travelers with a valid Canadian visa. Canadian citizens, including dual citizens, and Canadian permanent residents are not eligible to apply for an eTA.

## **REQUEST FOR OFFICIAL INVITATION**

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To assist with preparing an invitation letter for your delegation, we ask the national federations to complete the following form and return it by email to: [events@fencing.ca](mailto:events@fencing.ca).

The CFF will then send you a formal invitation letter which you will have to submit, accompanied with any required personal identification documents, to the Canadian consulate closest to you.

Participants are encouraged to apply approximately **12 weeks** in advance of their departure date to ensure they receive the visa in time.



### REQUEST FOR OFFICIAL INVITATION

Country: \_\_\_\_\_  
 Contact person at the national federation: \_\_\_\_\_  
 Role: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Please provide the following information for each member of your delegation who will be traveling to Canada:

| <i>Name<br/>(Identical to<br/>Passport)</i> | <i>First Name<br/>(Identical to<br/>Passport)</i> | <i>Nationality</i> | <i>Passport #</i> | <i>Expiration<br/>Date<br/>(DD/MM/YYYY)</i> | <i>Role<br/>(Athlete, Coach,<br/>Medical, Referee,<br/>etc.)</i> | <i>City of the Canadian<br/>consulate where visa<br/>application will be<br/>submitted</i> |
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Send a copy of this completed form to [events@fencing.ca](mailto:events@fencing.ca)



## Confirmation of Flight Arrivals and Departures

National federations are asked to complete the following form and return it by email to: [events@fencing.ca](mailto:events@fencing.ca)

| <i>Name</i> | <i>Departure City</i> | <i>Number of Flight <u>landing</u> in Toronto</i> | <i>Arrival Date and Time</i> | <i>Departure Date</i> | <i>Departure Flight Number</i> | <i>Departure Time</i> |
|-------------|-----------------------|---|------------------------------|-----------------------|--------------------------------|-----------------------|
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