

LETTRE D'INFORMATION DE LA FIE

Information Letter n°8-09
22 July 2009

Congress in Palermo

1) Forms

Dear President,

In preparation for the next FIE Congress, which will be held in Palermo (ITA) on 21 and 22 November 2009, please find attached the following documents:

- a) Participation form (maximum of two delegates per federation, as well as the Members of Honour and Commission members if any)
- b) Proxy form for the federations who will not be able to be present
- c) Participation form for the dinners
- d) Room and transfer reservation form – to be filled out by each national federation and sent back to the agency JUMBO GRANDI EVENTI.

Other documents will be sent to you at a later date.

2) Participation

In accordance with Article 3.3.1 of the Statutes, the forms a), b) and c) must reach the FIE 1 month before the date of the Congress, i.e. **by 21 October 2009** at the latest.

For your visa formalities and requests for invitations by name, please contact:

Miss Imma CALIENDO
settore.tecnico@federscherma.it
TEL: +39 06 36858278
FAX: +39 06 36858069 / +39 06 36858139

Page 2/4

3) Congress Venue

The Congress will be held at the **San Paolo Palace Hotel**,
91 via Messina Marine, 90123-Palermo
Telephone: +39.091.6211112
Fax: +39.091.6215300
E-mail: hotel@sanpaolopalace.it

4) Room Reservations

The FIE and the Organising Committee have selected **the Excelsior Hilton Hotel (4*)**, **the Grand Hotel et Des Palmes (4*)** and **the Villa Igiea Hilton Hotel (5*)** as choices for those attending the 2009 Congress.

The number of rooms and their prices have been contractually guaranteed by the Italian Federation **until 18 September 2009**.

Past this date, the rooms not reserved by Congress participants will be given back to the hotel, which will then be free to dispose of them as it wishes.

The rate negotiated by the Organising Committee with the **Excelsior Hilton Hotel (4*)** and the **Grand Hotel et Des Palmes (4*)** is 130 euros per night per room (taxes and breakfast included).

Please also find information on the rates of the Villa Igiea Hotel on the reservation form attached.

Your room reservations are to be booked directly through the agency:

JUMBO GRANDI EVENTI
(attn. Mrs. Alessia Moretti)
Fax: +39.6.47826331
E-mail: booking@jumbograndieventi.com

by sending the attached form, duly completed,
before **18 September 2009**.

A 50% deposit of the total amount of your stay will need to be paid **to the agency Jumbo Grandi Eventi** by 18 September 2009 at the latest in order to confirm the reservation. The balance must be paid on the spot at the hotel. You will be sent the cancellation policy at a later date.

Page 3/4

5) Invitations

The Italian Fencing Federation will organise the following dinners and receptions. You will be sent information about the venues at a later date.

20 November, 7.30 pm: Welcome Cocktail

21 November, 8 pm: Dinner "Trofeo Calarese"

22 November, 8.30 pm: Gala Dinner

All congress participants are invited to the cocktail and the dinners.
Attire: dark suits preferred.

So that the organisers can know sufficiently ahead of time what the number of participants will be, we kindly ask you to send us back the attached dinner participation form **before 21 October 2009.**

6) Transportation

The Italian Fencing Federation has organised a free shuttle bus service between Palermo airport and the various hotels. Your reservations must be booked in advance using the attached room and transportation reservation form.

Transportation at set times and without reservation will also be made available to the delegations during the two days of the Congress and for the dinners.

The schedules will be put up in the lobby of each hotel.

Any other form of transportation used will be at the participants' expense.

7) Accreditations

The accreditations and documents for the Congress will be handed out at the FIE desk, in the lobby of the *Grand Hôtel et Des Palmes* on 19 and 20 November 2009.

For the participants staying at the Excelsior Hilton Hotel, free shuttle buses will go between both hotels every half hour between 10 am and 6 pm.

Page 4/4

8) Costs covered

The FIE will give each Zonal Confederation a lump sum in the autumn for the costs covered (plane ticket and hotel) for each National Federation President attending the Congress.
The national federations will therefore have to contact their Zonal Confederation.

In the exceptional case whereby the President of a federation is unable to attend, he must inform the FIE of the name of the person who will be representing him.

9) Congress Voting System

The Executive Committee has unanimously approved using electronic voting. Please find attached a summary explaining the system which will be used.

10) Nominations

The Executive Committee will submit to the Congress in Palermo (ITA) in November the nominations of Mr Marcello Baiocco (ITA) and Mr Adam Lisewski (POL) as Members of Honour.

Yours sincerely,

Alisher Usmanov
President

